FILIPINO INSTITUTE

Online K–12 Learning Program · Official Registration Form (SY 2026–2027)

Transferees accepted · Uniforms optional · Edition: 28 October 2026 (replaces all earlier editions)

ACADEMIC CALENDAR — Middle East Live Online: classes started 3 August 2026 (Sunday–Thursday, Qatar time). Term 1: Aug–Nov 2026 · Term 2: Dec 2026–Feb 2027 · Term 3: Mar–Jun 2027. End of Year / Graduation: 26 June 2027 (community celebration hosted by our independent partner centres in Qatar and Bahrain; all classes are online). Vacation: July 2027.
Philippines Live Online: Monday–Friday, Philippine time, June–April — first cohort June 2027. Self-Paced: start any month.

1. STUDENT PERSONAL INFORMATION

Full name (Last, First, Middle)			
LRN (if available)			
Date of birth (MM/DD/YYYY)		**Gender & age**	
Nationality		**Religion**	
Previous school attended			
Previous school year		**Grade completed**	
Learner profile (medical / special learning needs)			

2. PROGRAM ENROLLMENT DETAILS

Grade level enrolling for		**Start month**	

Learning setup: [ ] Option A: Self-Paced Homeschool [ ] Option B: Live Online — Middle East (Sun–Thu, Qatar time) [ ] Option B: Live Online — Philippines (Mon–Fri, PHT)

Block	Grade levels	Middle East (Qatar time)	UAE / Oman	Philippines track (PHT)
First Block	KG2, Grades 3, 6, 9, 12	8:00–10:30 AM	9:00–11:30 AM	8:00–10:30 AM
Second Block	KG1, Grades 1, 4, 7, 10	11:00 AM–1:30 PM	12:00–2:30 PM	11:00 AM–1:30 PM
Third Block	Grades 2, 5, 8, 11 · Tutorials & Self-Paced support	2:30–5:00 PM	3:30–6:00 PM	2:30–5:00 PM

3. FAMILY BACKGROUND & CONTACT INFORMATION

Father's full name		**Occupation & employer**	
Mother's full name (maiden)		**Occupation & employer**	
Legal guardian (if not living with parents)			
Emergency contact person & number			
Permanent Philippine address			
Current address abroad (country, city, street)			
WhatsApp number (billing)		**Email (My FI portal & notices)**	

4. ADMISSION REQUIREMENTS

Submit clear digital copies by email to info@filipino-institute.com together with your registration form; upload your first payment proof in My FI. Transferees must submit records from their previous school.

[ ] PSA/NSO Birth Certificate of the student
[ ] Form 138 (Report Card) or official Transcript of Records from the previous school year
[ ] Certificate of Completion / Diploma (incoming Grade 7 and Grade 11)
[ ] Recent 2x2 photo (white background)
[ ] Valid passport / government ID of the student and parent/guardian

5. OPTIONS, TUITION FEES & OFFICIAL PAYMENT CHANNEL

School uniform (optional): [ ] Boys [ ] Girls (pink palette) **Additional tutorials:** [ ] Yes (separate fee) [ ] No

Grade level	Option A: Self-Paced	Option B: Live Online
Kindergarten	PHP 2,990/mo (PHP 35,880/yr)	PHP 5,500/mo (PHP 66,000/yr)
Elementary (G1–G6)	PHP 3,290/mo (PHP 39,480/yr)	PHP 6,000/mo (PHP 72,000/yr)
Junior High (G7–G10)	PHP 3,890/mo (PHP 46,680/yr)	PHP 7,100/mo (PHP 85,200/yr)
Senior High (G11–G12)	PHP 4,290/mo (PHP 51,480/yr)	PHP 7,700/mo (PHP 92,400/yr)

OFFICIAL PAYMENT CHANNEL — company account only
Bank: **BDO Unibank, Inc.** · Peso Savings Account
Account name: **FILIPINO INSTITUTE EDUCATIONAL CONSULTANCY SERVICE**
Account number: **0125 1017 2405**
Branch: SM City Telabastagan (branch code 1251), City of San Fernando, Pampanga
International transfers: SWIFT/BIC **BNORPHMM** (BDO Unibank, Inc., BDO Corporate Center, 7899 Makati Avenue, Makati City 0726, Philippines). Any bank or remittance charges are paid by the sender.
Upload your proof of payment in My FI (filipino-institute.com/my-fi > Payments) so it is saved to your account and tracked. If you cannot log in yet, email it with the student's name and grade to **info@filipino-institute.com**. An official receipt/invoice is issued for every payment.
Pay only to the account above. Filipino Institute does not accept tuition sent to personal bank accounts or personal e-wallets.

6. OFFICIAL TERMS, CONDITIONS & SCHOOL POLICIES

1. **Academic calendar & structure:** 47 weeks of classes in three terms. Middle East track: classes started 3 August 2026, Term 1 Aug–Nov, Term 2 Dec–Feb, Term 3 Mar–Jun; graduation 26 June 2027 (community celebration hosted by independent partner centres in Qatar and Bahrain; all K–12 classes are 100% online); vacation in July. Philippines track: June–April, first cohort June 2027.
2. **Financial obligation & schedule:** Tuition is an annual commitment, divided into 12 monthly installments due on the 1st day of each month. Submit valid proof of payment through the official channels above.
3. **One-year obligation & early transfer:** Enrollment reserves the student's slot for the full school year. If the student withdraws or transfers before the year ends, the remaining balance for the school year must be paid. Official school records are released once the full year's tuition is settled.
4. **No-refund policy:** Once classes start for the student's track, no refund is issued for installments or fees already paid.
5. **Data privacy (RA 10173):** By signing, you consent to the collection, processing and retention of the student's and parents' personal data for academic registration, DepEd reporting and official school communications.

Declaration: I/we certify that all information given is true and correct, and that I/we have read, understood and agree to the 47-week structure, the 1st-of-the-month payment schedule, the one-year financial obligation (including paying the full year if transferring early), the data privacy terms (RA 10173) and the no-refund policy of Filipino Institute.

Parent/Guardian signature over printed name Date signed

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